



GENERAL APPLICATION

Thank you for taking the initiative to serve at ClearView. Fellowship, camaraderie and new friendships are some of the many by-products of serving in a ministry that is reaching others. Whether you serve in our adult, student, children, preschool, worship, guest services or other ministries, you will find opportunities that fit every skill and personality.

The first step to becoming a Volunteer at ClearView is to complete the Volunteer Ministry Application found in the following pages. Soon after you've returned your application, you'll be contacted by one of our ministry leaders who will then schedule a time to meet with you personally.

If you have any questions about the application process, please call the church office: Monday-Friday (615) 794-5488.

We look forward to learning more about you!

Prerequisites to Ministry

- Agree with the mission and focus of ClearView
- Complete and clear a background check
- Complete this application to volunteer in a ministry area
- Support the pastors and leadership of ClearView
- Complete an in-person interview

Requisites for Ministry

- Be faithful to attend worship services and be a part of a small group
- Give at least three days notice if you know you will be absent and work with staff to find a replacement
- Be at your designated post 15-30 minutes before start time, depending on the ministry's needs
- Give 30 days notice when resigning your position
- Be committed to your assigned position
- Balance priorities for family with ministry responsibilities
- Attend all meetings and training courses in your area of ministry
- Give financially on a consistent basis to ClearView

I have read and understand the above requirements.

SIGNATURE

DATE

Thank you for applying to the Volunteer Ministry of ClearView Baptist Church. Please return this form along with your Volunteer Ministry Application to the office of ClearView. For more information, please call 615.794.5488

VOLUNTEER POSITIONS

GUEST SERVICES

Greeter

Provide a warm welcome to all who enter the church. Greeters provide helpful information to those needing it, guide guests to their desired locations, and ensure that our entry ways are presentable to the public.

Usher

Individuals who are located just inside the worship center or chapel. Ushers guide guests to seats. Ushers also take up the offering during the service.

Security Team

This team works with our local law enforcement officer (who is on campus) to properly diffuse undesirable situations.

Medical Team

This volunteer will serve in an "on-call" role each Sunday morning. The responsibilities are to be available by phone should a medical situation arise on ClearView's campus.

Parking Lot Team

This team consists of individuals who are the very first impression of ClearView. With a warm smile and a wave, they welcome all those arrive to our church and assist in helping people find a parking spot.

PRESCHOOL MINISTRY

Baby Room Caregiver

Care for babies and connect relationally with their families. They provide excellent care for babies in a secure environment so that parents can participate in small groups and worship.

Small Group Leader

Connect relationally with preschoolers (One Year Old – Kindergarten) and their families. They attend preschool worship and implement classroom activities that foster the spiritual growth of the children in their rooms.

Welcome Desk Leader

Portrays an excellent first impression of ClearView and the Preschool area to families. They also provide security, register and escort guests, and offer information to parents. This role helps with making the decision to combine classes as needed, oversees the attendance process and helps with security and first aid issues that may arise.

Hallway Coordinator

Provides support by checking in Group Leaders and being sure that each classroom has the needed supplies.

Worship Team

Creates an engaging and interactive environment for preschoolers to worship and experience a Bible story. This team consists of Storytellers and Worship Leaders.

Production Team (sound, media, lighting)

Works behind the scenes to execute technical elements for preschool worship room.

Paid Childcare Team

Serves on a team to provide childcare for ClearView sponsored events during the week.

Office Volunteers

Provide essential support to Preschool ministry staff by preparing classroom supplies and helping with special projects during the week. The schedule and projects for these tasks vary and usually is very flexible for the volunteer.

CHILDREN MINISTRY**Small Group Leader**

Develop relationships with children while teaching the Bible story and leading in-class activities. Curriculum and supplies are provided based on the leaders' selection of activities.

Worship Group Leader

Develop relationships with children while facilitating discussion that prepares their hearts and minds prior to large group worship.

Welcome Desk Leader

Create the first impression of ClearView and the Children's Area for first-time guests. Guide new families through the check-in process to make them feel welcome and informed.

Hallway Coordinator

Support classroom group leaders and Children's Ministry staff by insuring group leaders have supplies. Oversee attendance, assist in the resource room, and help with security/first aid issues that may arise.

Worship Drama Volunteer

Lead children's worship large group teaching time by following a script and acting out their assigned character.

Worship Music Volunteer

Lead children and leaders in music (3-4 songs) during children's worship large group time.

Production Team Volunteer

Manage videos, slides, lights and sound for our children's worship large group time.

Special Connections

Serves special needs children and families by allowing parents to worship and attend small group.

Office Volunteer

Provide administrative and project based support for the Children's Ministry staff by preparing teaching materials, craft supplies, maintaining the resource room, and other projects. Some projects may involve computer skills for trained volunteers.

Backyard Kids Club Host Leader

Site host for Backyard Kid's Club which includes: bible study, music, recreation and crafts. (Commitment is 3 days during June or July)

Backyard Kids Club Volunteer

Provide support in one of the following areas: host, bible study, music, recreation and crafts. (Commitment is 3 days during June or July)

STUDENT MINISTRY**Small Group Leader**

Teaches and communicates the bible to students while strengthening spiritual and social bonds in a small group setting.

Outreach Organizer

Strengthens social bonds within a small group by focusing on student activities/interest, attendance of small group members, and follow up with guests and students.

Greeter

Manages guest relations for students and families not familiar with student ministry as well as meeting meeting new students on Sunday morning and Wednesday nights. This role connects students and families to student ministry staff and small group leaders.

Production Team (sound, media, lighting)

Works behind the scenes to execute technical elements for large group worship in the Basement or Station.

Special Connections

Serves special needs students and families by allowing parents to worship and attend small group.

Office Volunteer

There are occasions when ClearView's office has different projects that require additional sets of hands to complete. The schedule and projects for these tasks vary and usually is very flexible for the volunteer.

ADULT MINISTRY**Small Group Leader**

Responsible for facilitating their small group in the discipleship process by making sure three elements for ultimate transformation are present: Word of God, Spirit of God, People of God

Mid-Week Short Term Leaders

Responsible for leading short term groups to grow individuals through the discipleship process.

Small Group Specialist

Responsible for assisting individuals in finding and connecting to a group for Christian community.

Follow Up Coordinator (small group)

Responsible for coordinating the guest and member follow up that includes the information of guests following up with them the week after their visit. Following up with individuals or couples that have missed 3 weeks or more in a row.

Missions Coordinator (small group)

Responsible for coordinating quarterly and on-going missions opportunities for the group with the missions ministry office.

Fellowship Coordinator (small group)

Responsible for coordinating events for the group outside of Sunday mornings.

Small Group Administrator (small group)

Responsible for coordinating the announcements, prayer times, and communication to the group.

Office Volunteer

There are occasions when ClearView's office has different projects that require additional sets of hands to complete. These projects can be anything from folding large numbers of brochures to stamping envelopes. The schedule for these tasks is usually flexible for the volunteer.

WORSHIP MINISTRY**Worship Choir**

Create an engaging worship experience by executing the worship experience and being prepared.

Vocal Team

Create an engaging worship experience by executing the worship experience and being prepared.

Band

Create an engaging worship experience by executing the worship experience and being prepared.

Orchestra

Create an engaging worship experience by executing the worship experience and being prepared.

Production (sound, media, lighting)

Create an environment for people to engage in worship by assisting in the execution of the production of the worship service in the Chapel and/or Worship Center.

VOLUNTEER MINISTRY APPLICATION

Your completed application will be guarded with utmost confidentiality. Answers will not necessarily disqualify you from service and are not necessarily requirements.

GENERAL INFORMATION

Last Name

First Name

Address

City

Zip

Home Phone

Cell Phone

Email

Date of Birth

Male Female

Marital Status

Spouse's Name

Maiden Name (or other names you've gone by)

Anniversary Date

Number of Children

Present Employer

Occupation

The best way to contact me is: Home phone Cell phone E-mail

CHRISTIAN AND MINISTRY EXPERIENCE

Yes No Have you received Jesus Christ as your personal Lord and Savior?

Yes No Have you followed the Lord in believer's baptism?

Yes No Are you committed to sharing your faith with others?

Yes No Have you ever been involved in Volunteer Service in a church or organization?

If yes, in what areas of Volunteer Service have you been involved in and with what church or organization?

List any talents, spiritual gifts, training, education or other experiences which have prepared you for Christian service.

Yes No Have you ever been asked to leave a position in ministry?

Yes No Have you ever been asked to leave a church?

CHURCH BACKGROUND

Yes No Are you a member of ClearView Baptist Church?

Yes No Do you regularly attend ClearView? If so, how long have you attended? _____

Yes No Do you give financially on a consistent basis to ClearView?

Yes No Does your spouse support your working in the ClearView Volunteer Ministry? (if applicable)

Yes No Did you serve as a deacon in your previous church?

List other churches you have attended regularly during the last three years:

_____	_____
Church Name	Dates attended
_____	_____
City	State

Reason(s) for leaving

_____	_____
Church Name	Dates attended
_____	_____
City	State

Reason(s) for leaving

DOCTRINAL BELIEFS

- Yes No Do you believe that God is the Creator and Ruler of the universe?
- Yes No Do you believe that God has always existed in three persons: The Father, Son, and Holy Spirit?
- Yes No Do you believe in the virgin birth and deity of our Lord Jesus Christ?
- Yes No Do you believe that Jesus is God's Son, co-equal with the Father and the only sacrifice for sin?
- Yes No Do you believe that Jesus died on the cross as our payment for sin and rose from the dead on the third day?
- Yes No Do you believe that the Bible is the perfect Word of God?
- Yes No Do you believe that the Holy Spirit provides the Christ-follower with power for living, understanding of spiritual truth and guidance in doing what is right?
- Yes No Do you believe that we as people are made in the image of God and are to grow to be like Him in character?
- Yes No Do you believe that we have all sinned which is the reason we are separated from God?
- Yes No Do you believe that one must receive God's free gift of salvation in order to gain eternal life and a relationship with God?
- Yes No Do you believe the eternal reward for the Christ-follower is Heaven?
- Yes No Do you believe in eternal damnation for the lost is hell?
- Yes No Do you believe that since God gives us eternal life through Jesus Christ, a Christ-follower who has received Christ by faith is secure in that salvation for eternity?

LIFESTYLE INFORMATION

- Yes No Do you have any limitations or conditions (i.e. physical, emotional, availability) preventing you from performing certain types of activities relating to Volunteer Ministries? If yes, please explain.
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Yes No Have you ever been convicted of or plead guilty to a crime (other than minor traffic violations)? If yes, please explain.

Yes No Is there any fact or circumstance about you or your background that would call into question the advisability of entrusting you with the supervision, guidance, and care of young people?

Yes No Is there persistent sin in your life that you would desire a Pastor to connect with you about?

PERSONAL REFERENCES

Please include, if possible, a former pastor or ministry leader at a previous church. No relatives please. Provide an email address or phone number for each reference.

Reference #1

How does he/she know you?

Email

Phone Number

Reference #2

How does he/she know you?

Email

Phone Number

WHICH VOLUNTEER POSITION INTERESTS YOU?

GUEST SERVICES

- Greeter Team
- Usher Team
- Parking Lot Team
- Security Team
- Medical Team

PRESCHOOL MINISTRY

- Small Group Leader
- Baby Room Caregiver
- Welcome Desk Leader
- Hallway Coordinator
- Worship Team
- Production Team
- Paid Childcare Team
- Office Volunteer

CHILDREN MINISTRY

- Small Group Leader
- Worship Group Leader
- Welcome Desk Leader
- Hallway Coordinator
- Production Team
- Special Connections
- Worship Drama
- Worship Music
- Office Volunteer
- Backyard Kids Club Host Leader
- Backyard Kids Club Volunteer

STUDENT MINISTRY

- Small Group Leader
- Outreach/Organizer
- Greeter
- Production Team
- Special Connections
- Office Volunteer

ADULT MINISTRY

- Small Group Leader
- Small Group Specialist
- Mid-Week Short Term Leader
- Follow Up Volunteer
- Missions Volunteer
- Fellowship Volunteer
- Men's Ministry
- Women's Ministry
- Office Volunteer

WORSHIP MINISTRY

- Worship Choir
- Vocal Team
- Band
- Orchestra
- Production

APPLICANT'S STATEMENT

The information contained in this application is correct to the best of my knowledge. I authorize any references listed in this application to give you any information they may have regarding my character and fitness for Volunteer Ministry. I release all references from liability for any damage that may result from furnishing such evaluation to you, and I waive any right that I have to inspect written references provided on my behalf. Should my application be accepted, I agree to be bound by the constitution, by-laws (www.clearview.org/CBL) and policies of ClearView Baptist Church and to refrain from unscriptural conduct.

Applicant's Signature

Date